

Policies of the Ann Arbor Ski Club

This is a subset of AASC Policies relevant to Trips (Ski & otherwise)

In the following sections, the use of the term **member** will mean “member in good standing,” and **participant** will mean “event participant.” Participant shall mean any person signing up for an event, whether or not the person participates on the event.

Section 1. Sign-up for Events Requiring Registration

- c) A member may sign up only one additional Member or Guest subject to this and other sections of the bylaws and policies.
- k) **Wait List:** If an event is full, a member may choose to sign up for the wait list for that event. The same registration process is used as for signing up for an event that is not full. That is, the member must present a check for the initial deposit at the time of registering for the wait list. However, the Event Leader will hold the check; it will not be cashed or deposited. If a place opens for the event, the Event Leader will ask the first person on the wait list if he/she wants to join the trip. If that person says yes that person’s check will be submitted to the Treasurer and that person is considered to be registered for the event. If subsequent payments are due at that time, the registrant must send those payments to the Event Leader within seven calendar days, or that person will be cancelled from the event and the next person on the wait list will be asked to join the event. However, if the event is scheduled to begin within seven days of this transaction, the balance of the payment for the event is due within 24 hours or before the event begins, whichever is earliest.
- l) Behavior: **Final Behavior Policy is pending board approval and is expected on 08-18-22.**

Section 3. Liability

Upon signing up for an event, the participant is responsible for the full individual member (and/or nonmember, if applicable) cost of the event, until it is established under the rules of Section 4, 5, and 7 that a refund is applicable.

Section 4. Refunds

- a) A participant will not be granted refunds for any irrecoverable losses that occur to the Club because of his/her registration and subsequent cancellation. (Examples of irrecoverable losses are: single supplement for roommate, nonrefundable cost of airline ticket, airline charge for name change, nonrefundable lift tickets, transfers, etc.)
- b) Refunds will not be granted for any participant who does not cancel in advance (no-show).
- c) An administrative cancellation fee will be deducted from the refund of any event. The cancellation fee for events costing less than \$100 per person will be \$10; for events costing between \$100 and \$399, it will be \$20; and for events costing more than \$400, it will be \$35.
- d) Refunds will not be made until after the final event report has been accepted by the Treasurer, except under the following two conditions. (i) If the participant cancels more than 120 days before the event, a refund will be made within 60 days, subject to Sections 4a and 4c. (ii) If the cancellation is made less than 120 days before the event, and if the participant has been replaced by another member (or nonmember, if applicable), deposits of \$200.00 or more shall be refunded within 60 days, subject to Sections 4a and 4c above.

Note: See Section 7b for a further mechanism of obtaining a refund.

Section 5. Cancellation Notification

If a participant wishes to cancel from an event, the procedures under a) or b) must be followed. Failure to notify the Event Leader as required shall be regarded as “NO SHOW”.

- a) For events with duration of one day or less, or events with a cost of less than \$100, a participant may cancel only by personally advising the Event Leader of the decision to cancel. The cancellation is not official until it has been confirmed by the Event Leader or by the appropriate coordinator.
- b) For events costing more than \$100, a participant may cancel only by submitting notification of cancellation in writing to the Event Leader. The cancellation is not official until it is confirmed by the Event Leader or by the appropriate coordinator.

Section 6. Trip Cancellation:

The Ann Arbor Ski Club reserves the right to cancel any event at any time. If an event is canceled, all monies received will be refunded.

Section 7. Transferability

- a) Should a participant cancel from an event, the place reserved by the applicant IS NOT TRANSFERABLE. Upon receipt of required notification, the Event Leader will then fill the vacancy from the waiting list, if there is one.
- b) If there is no waiting list, or if the event is not full, if the participant who cancels does find a substitute, he/she will receive a refund subject to Sections 4a and 4c within 60 days of the registration by the substitute.

Note: the substitute must fulfill the requirements of these policies to become a participant.

Section 8. Payment Policy

- a) It is expected that participants will make timely payments according to the event payment schedule.
- b) If a participant does not make payments according to the event payment schedule, his/her place may be offered to others on the waiting list. This will be treated as a cancellation. Any refund will be subject to the refund policy.
- c) “Non-Sufficient Fund” (NSF) Checks will be considered the same as if the payment had not been made.

Section 12. Current Public Health Emergency Policy:

- a) The A2SkiClub may require that members/guests be vaccinated against the current public health emergency in order to attend or participate in club meetings and activities. The Board reserves the right to require vaccination, booster shots and/or other precautionary actions if the public health climate makes it prudent for the Board to do so. The A2 Ski Club will require that members/guests be vaccinated and boosted against the current public health emergency in order to attend or participate in overnight club trips (of all kinds). (Adopted 07-28-22).